

Meter#: _____ Read: _____

City of Collinsville
Application for Water/Sewer Service

Name: _____ Phone#: _____

Address of Service: _____

Mailing Address: _____

Drivers License#: _____ Social Security#: _____

Employer: _____ Deposit: \$100.00 Date Paid: _____

Water meters are read on or about the 20th of each month. Bills are mailed on the last working day of the month and due between the 1st day and 10th day of each month. Payments made after the 10th day of the month will have a fifteen percent (15%) penalty added to the total amount due. Payments dropped in the City Hall drop box before 8:30 a.m. on the 11th day of the month will be posted as paid on the 10th day of the month.

On the 16th day of the month, service will be disconnected and terminated on all unpaid bills, unless an extension request has been made to City Hall office personnel. Such request must be made in person no later than 9:00 a.m. on the 16th day of the month. A fifteen percent (15%) penalty for each day of the extension will be added to the total amount of the bill for a maximum extension of five (5) days.

Reconnection fee, after termination, will be \$25.00 due at the time the delinquent bill is paid. Tampering with a meter or cutoff valve by anyone after the City of Collinsville has disconnected and terminated service for non-payment will result in the removal of service.

You are responsible for all problems and leaks with water service on your side of the meter and the City of Collinsville is responsible for all problems and leaks on the City side of the meter. When a customer requests that a meter be pulled and tested for accuracy, a \$20.00 fee will be required at the time of request. If the meter proves to be registering inaccurately, the fee is refunded and the meter repaired or replaced. If the meter proves to be registering accurately, the fee is not refunded.

Trash service is mandatory to all City water service users. Trash is picked up each Thursday at curb-side. Please limit to six (6) bags at a maximum of forty (40) pounds weight per bag. Household garbage is the collectors first priority, other items such as leaves, etc. will be picked up at the discretion of the collector. All garbage must be in plastic bags and tied. Garbage that has been broken into and scattered by animals will not be picked up. The contractor reserves the right to refuse collection service to anyone in the City allowing others outside City service area to place trash within the city for collection with theirs.

Large item trash pickup is the first Thursday of each month and is available by request only. Please furnish City office personnel with your address for this service on the Wednesday prior to the first Thursday before 12:00 noon. City office personnel can supply information on what items are available for this service and can be reached at 903-429-6225.

Applicant: _____ Date: _____